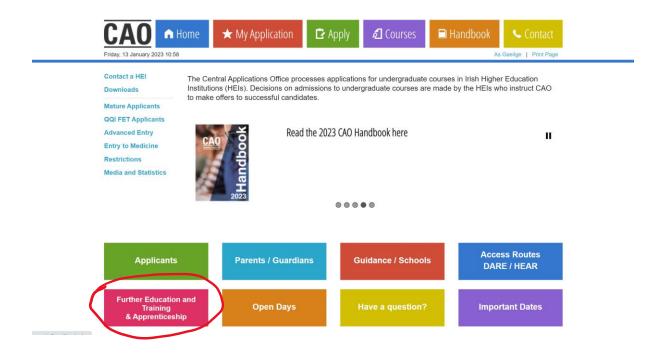
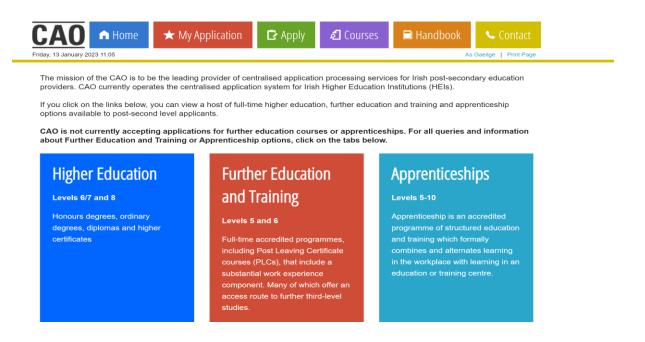
Guide to Apply Using CAO Platform

Go to www.cao.ie which is the online system for finding and applying for undergraduate courses in Irish Higher Education Institutes (HEIs). The homepage should look like below -

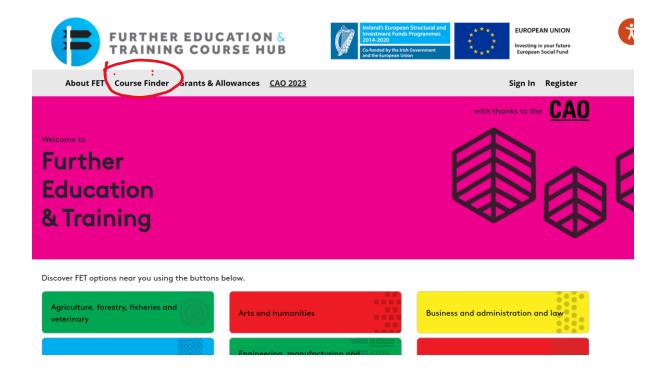


Click into the box on the bottom left hand side of the screen which reads 'Further Education and Training & Apprenticeship'.

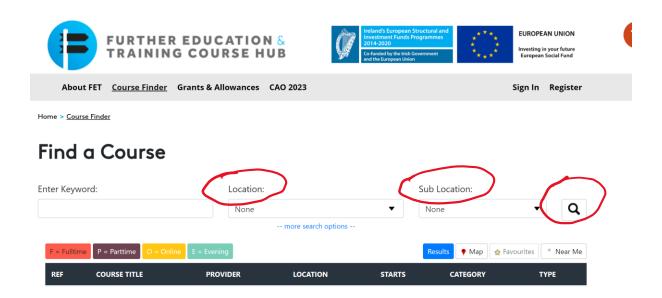
Onto the next screen (shown below), where you click on the box 'Further Education and Training'.



This will bring you to the website <u>www.fetchcourses.ie</u>. This is the online system for finding and applying for Further Education courses (Level 5 and Level 6). The homepage should look like this when linked from the CAO web page.

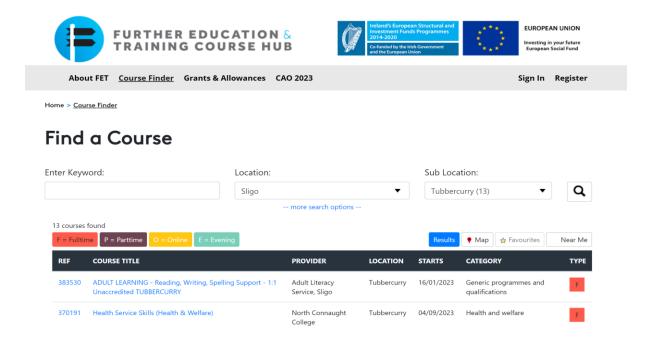


To find out the courses which are specific to North Connaught College of Further Education, click on Course Finder. The following window will open:

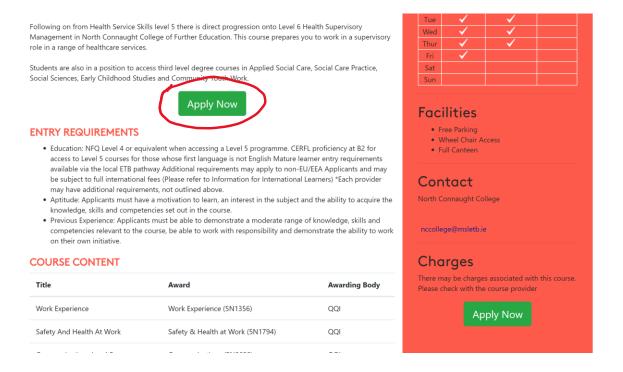


Click into the box under Location and select **Sligo** for location and select **Tubbercurry** for the Sub Location and press the **magnifying glass** or search icon to move to the course options.

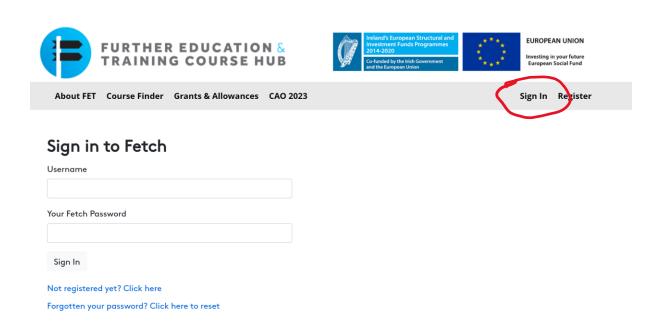
This will bring you onto the next page (shown below) where you can scroll down to see all the courses offered at the College. Click on the blue text under **Course Title** of the course that you are interested in applying for.



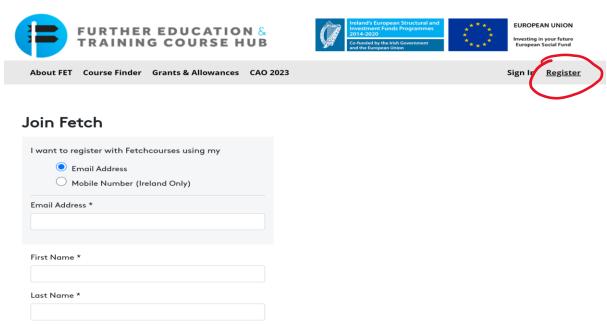
You are now in the portal which shows all the information about the course. Scroll down to read all of the information. if you wish to apply click on the **Apply Now** icon.



When you click on this icon you will be brought to the Sign in page of FETCH (see below). For this you will need to have your e-mail address and password ready. Click on Sign in. FETCH will send you an e-mail to confirm your address and once this is verified (simply click on the information line), you will be set up with a username and password and can begin entering your details.



If you do not have a FETCH account, click on Register and you will be directed to a page where you fill in some details.



This is the quickest and most effective way to ensure that you are in the system and eligible for a place. Once you submit an application, the College receives your request and we will be in contact with you.